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Document Review Management Best Practices: Daily Reports

LitSmart E-Discovery Blog

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An MBA professor of mine used to be fond of saying “data drives decisions.” His point was that the more information you could get, the more informed the decision you could make. In the context of document review, daily reports can be a timely and efficient method of communicating that critical information. The first few days, and even weeks, of any document review project are full of questions and uncertainty. Does the mere mention of a term make the documents responsive? How substantive does the document have to be to be considered “hot”? Am I tagging too many documents as “not responsive”?

Related People



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